

Dette er en oversettelse av den fastsatte læreplanteksten. Læreplanen er fastsatt på Bokmål

Laid down as a regulation by the Norwegian Directorate for Education and Training on 14 February 2008 as delegated in a letter of 26 September 2005 from the Ministry of Education and Research pursuant to the Act of 17 July 1998 no. 61 relating to primary and secondary education (Education Act) Section 3-4 first paragraph.

Valid from 01.08.2008

Purpose

Changes in comprehension of threats and a greater need for security call for competent security guards and security measures for different situations. Security services shall lay the foundation for practicing an occupation that can prevent and reduce the consequences of undesirable incidents like accidents, catastrophes and criminal behaviour.

Learning in the subject shall help promote competence in planning, operative work, guidance, documentation and quality of work in security services. Learning in the subject shall lay the foundation for developing competence in risk assessment, security measures, emergency preparedness, handling conflicts and helping at accident sites. Furthermore, learning in the subject shall promote competence in ethics and an understanding of current environment, health and safety regulations. Learning in the subject shall also contribute to knowledge of how security guards can meet the needs of clients and comply with the company's goals for profit.

Learning in the subject shall arrange for the apprentice's practical training and experience in different security services and requirements set for professional practitioners of security services.

Training completed and passed in the subject will lead to a Trade Certificate. The professional title is Security Guard.

Structure

Security services consists of three main subject areas. The main subject areas complement each other, and should be viewed in relation to one another.

Overview of the main subject areas:

Year level	Main subject areas		
Vg3 / In-service training at a training establishment	Security planning	Security work	Reporting

Main subject areas

The main subject area covers the planning of security guard work and measures for implementing security services. This covers risk analyses and assessment of these measures based on perceived risk and cost and how necessary a measure is. Furthermore, preparing environment, health and safety plans, documentation, training plans and duty rosters is also included. The main subject area also covers preparation and reviews of contingency plans that include programmes for practicing this. Customer service, presentation of a service, inspections and preparing job bids is a part of the main subject area.

The main subject area covers security guard services done according to current rules and regulations and with an emphasis on the purpose of public and customer safety and security. Furthermore, the main subject area covers how planned security measures at a company can be implemented and carried out in a safe manner.

The main subject area covers documenting the effect of the applied security measures through written and electronic reporting. Furthermore, the main subject area covers quality assurance and calculating profitability for the security service. The main subject area also covers the evaluation of threats and of ongoing security measures.

Basic skills

Basic skills are integrated into the competence aims for this course in areas where they contribute to the development of and are a part of the basic subject competence. In Security services, basic skills are understood as follows:

Being able to express oneself orally in Security services involves communicating and interacting with people.

Being able to express oneself in writing in Security services involves preparing reports, bids, contracts, analyses, plans and instructions for companies.

Being able to read in Security services involves understanding information from reports, analyses, plans and instructions.

Numeracy in Security services involves calculating prices, key figures for security services, analysis of numerical quantities and evaluating profitability in job bids on security services and products.

Digital literacy in Security services involves gathering, registering, storing and exchanging information.

Competence aims

Security planning

The aims of the training are to enable the apprentice to

- plan and carry out risk analyses for companies and different working process according to existing regulations
- evaluate and project different security measures that may reduce risk
- evaluate and update contingency plans in accordance with existing objective risk assessments
- plan and carry out emergency action exercises for companies
- control and evaluate an internal control system according to current rules and regulations
- plan and carry out safety inspections for companies according to existing regulations
- guide colleagues and inform clients about company standards for ethics and public-friendly security guard behaviour policy
- give an account of the company's strategy, organisation, services, products and market situation
- give an account of the services and products the security trade can offer, and evaluate the trade's tasks with a point of departure in society's need for security services
- create and evaluate training plans for stationary and patrolling security guards
- plan and carry out an inspection at a company and prepare a job bid for stationary and patrolling security guard services based on this
- create instructions for stationary and patrolling security guards
- make duty rosters for stationary and patrolling security guards according to current rules and systems of agreements
- plan measures for environment, health and safety for stationary and patrolling security guards
- inform clients about integrated security systems and physical, technical and manual security measures available
- plan and carry out training for stationary and patrolling security guard services

Security work

The aims of the training are to enable the apprentice to

- perform stationary and patrolling security work according to current regulations, and in line with company, client and public demands for quality of services provided and effectiveness
- evaluate and carry out measures for environment, health and safety for stationary and patrolling security guard services
- direct people at an accident site until a fireman, policeman or similar professional arrives
- perform first aid at an accident site
- plan, perform and evaluate assignments related to fire safety at a company according to current regulations
- prevent and handle conflict that arise according to current rules and ethical guidelines for the security trade
- service alarm units, automatic access control systems and TV surveillance systems according to current rules and regulations
- evaluate and implement security measures related to imminent threats to people or property
- use available technical and manual tools and aids for a company's stationary and patrolling security guard services

Reporting

The aims of the training are to enable the apprentice to

- plan, perform and document a quality review of a security assignment, and evaluate measures that can improve the quality of the assignment
- prepare written reports on observations and incidents at stationary and patrolling security guard locations
- register and document non-conformances in security work and evaluate tendencies of the deviations, and suggest measures that can reduce the risks
- prepare a profitability analysis for a security assignment
- perform and document an audit of an Environment, Health and Safety System at a company according to the company's instructions for stationary and patrolling security guards

Assessment

Vg3 Security services

Provisions for final assessment:

Trade examination

Main subject areas	Provision
Security planning	All apprentices shall sit for a Trade Examination, which is normally carried out over a period of three working days.
Security work	
Reporting	

The provisions for assessment are stipulated in the regulations of the Norwegian Education Act.